



# Heritage Christian School

907 Badke Road, Kelowna, BC V1X 5Z5  
Phone (250) 862-2377 Fax (250) 862-4943  
Web Address: www.heritagechristian.ca Email: office@heritagechristian.ca

*A ministry of the Kelowna Christian Center Society*

## 2016-2017 STUDENT APPLICATION FOR ADMISSION - PART TIME No Previous Courses with HCS

### 1. Personal Data

M  F

Student's Name \_\_\_\_\_  
*LAST FIRST MIDDLE*

Street Address \_\_\_\_\_ City \_\_\_\_\_ P/C \_\_\_\_\_

Child's Birthdate \_\_\_\_\_ **Main Phone**

Email \_\_\_\_\_ Student Email \_\_\_\_\_

Mailing Address (if different) \_\_\_\_\_

Present Grade \_\_\_\_\_ Grade Applied For \_\_\_\_\_ Date of Admission Requested \_\_\_\_\_

### 2. Parents or Guardians

Mother \_\_\_\_\_ Cell Phone \_\_\_\_\_

Occupation \_\_\_\_\_ Work Phone \_\_\_\_\_

Father \_\_\_\_\_ Cell Phone \_\_\_\_\_

Occupation \_\_\_\_\_ Work Phone \_\_\_\_\_

Please communicate below any issues relating to legal guardianship or custody of your child.

\_\_\_\_\_  
\_\_\_\_\_

### 3. Part-Time Courses:

#### Semester 1

Course \_\_\_\_\_

Course \_\_\_\_\_

Course \_\_\_\_\_

#### Semester 2

Course \_\_\_\_\_

Course \_\_\_\_\_

Course \_\_\_\_\_

**\*NOTE: Please present your Driver's License, the student's Birth Certificate and Care Card to the office when submitting this application form (or a legible photocopy of these documents).**

#### Office Use Only

Date Received: \_\_\_\_\_ Date Accepted: \_\_\_\_\_ Registration Fee Receipt #: \_\_\_\_\_

#### Received copies of:

- Birth Certificate
- Home Contact Card
- Legal Residency Form
- Most recent Report Card
- Care Card Number
- Guardian Driver's License
- Perm. & Release of Liability
- Finance Form

#### Completed/Sent Out:

- BCeSIS
- Library
- Educational Support
- Finance
- Students Achieve
- Supply List
- Welcome Letter
- Interview
- New Year School Calendar

School of Record: \_\_\_\_\_

**3. Canadian Citizenship**

Canadian Citizen       Yes    No      Landed Immigrant       Yes    No

Legally admitted to Canada       Yes    No

If not a Canadian citizen, attach a copy of the *appropriate documents*.  
Foreign students must attach a copy of the *Student Visa*.

Does your family/child reside in B.C.?       Yes    No

If "No", when do you expect to move to Kelowna? \_\_\_\_\_

**4. School Data**

How did you learn of HCS? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

What are your reasons for enrolling your child in HCS? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please list the last school(s) your child has attended. (If possible, go back three schools.)

School	Address	Phone	Dates Attended
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Has your child ever missed school for an extended period of time due to illness, including personal reasons - social, emotional or otherwise?       Yes    No  
(If "Yes", please explain)

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\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Has your child ever been suspended or expelled from school?  Yes  No  
(If "Yes", please explain)

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**5. Academic Data**

Please attach a copy of your child's most recent *Progress Report*. Answer the following as necessary.

*Learning Assistance*

Is your child in need of or has your child ever received Learning Assistance in school?  Yes  No  
(If "Yes", please explain)

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*Learning Disability*

Has your child ever been assessed for and/or diagnosed with a learning disability?  Yes  No  
Include ADD, ADHD, Emotional Distress, or any other learning disability.  
(If "Yes," please explain and attach the most recent copy of the assessment)

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Do you give Heritage Christian School permission to contact schools or evaluators named herein should it be deemed necessary?  Yes  No

*Social*

Has your child ever been involved in unlawful and/or violent behavior?  Yes  No  
(If "Yes", please explain)

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Will it be important for our school to take special steps to assist with the integration of your child into the school community?

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**6. Personal**

Name of church your family regularly attends \_\_\_\_\_

We believe that children can place their trust in Christ as their personal Savior and we teach this at HCS. It is important for us to know if your child has done so. When parents and children both support the elements of faith and practice as we believe and teach within the HCS community, the educational experience is much more satisfying. Please comment on your child’s spiritual condition and response to spiritual teaching.

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The attached *Pastor’s Reference Form* must be completed and returned with this completed application form.

***For students in Grades 6 - 12***

Please write a personal letter in which you indicate why you want to attend Heritage Christian School. Be sure to tell about your relationship with God. Attach your letter to this application.

**7. Other**

What are your child’s interests and hobbies?

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If there is any other information you can provide that is pertinent and/or related to your child’s registration please include it below.

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## 8. Conditions of Registration

Please check each condition:

- A. \_\_\_\_\_ I/We have read the Student/Parent Handbook (*Admission Policy, Elementary pg 8-10 & Secondary pg 14-16*) and understand the commitment we are making.
- B. \_\_\_\_\_ I/We agree to abide by the school rules and guide our child to uphold the Code of Conduct and discipline of the school as outlined therein.
- C. \_\_\_\_\_ I/We agree to support the elements of faith and practice that are taught at the school as outlined in the handbook.
- D. \_\_\_\_\_ I/We am/are willing to assist as time allows in volunteer areas of the school (see the Parent Participation Program form).
- E. \_\_\_\_\_ I/We agree to attend the parent orientation meetings which will be held in September.
- F. \_\_\_\_\_ I/We certify that all information on this application is complete and correct.
- G. \_\_\_\_\_ I/We authorize Heritage Christian School to verify any of the information submitted herewith.
- H. \_\_\_\_\_ I/We agree that contact information may be included on secure, web-based documents.
- I. \_\_\_\_\_ I/We have enclosed a copy of the following documents:

- \* My child's most recent Progress Report
- \* Student's Birth certificate
- \* Home Contact Card (enclosed in package)
- \* Appropriate documents in regards to citizenship status
- \* Parent Participation Form
- \* Parent's current Driver's License
- \* Student's Care Card
- \* Pastor's reference (enclosed)
- \* Personal student letter (for grades 8-12)

## 9. Signatures

Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_  
Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

## 10. Protection of Personal Information

In accordance with the Personal Information Privacy Act of 2004 we are diligent to protect the information that you provide to us. For educational, Provincial funding and school promotional reasons we may appropriately disclose selected information to the following:

- Ministry of Education
- Community Health Clinic
- Sports Organizations
- Other HCS Families via our school directory
- Media for Sporting or Promotional Events

There may be times that we choose to use images of our students for promotional purposes. No private information will accompany these images unless you are notified.

**\*If you wish to opt out of any of these uses, please notify the school office in writing. For further information, please refer to our school handbook.**

I give permission for Heritage Christian School to use my personal information for the above stated uses.

Signature \_\_\_\_\_ Date \_\_\_\_\_

## **11. Registration Fee and Tuition**

### *Registration Fee*

If first payment is not made at time of registration, a \$100.00 cheque must accompany the application form for first time applicants. This fee for application processing costs is **non-refundable**.

### *Tuition*

Tuition rates and payment options are included on an enclosed form. This form is to be completed and handed in with this application.