



# Heritage Christian School

907 Badke Road, Kelowna, BC V1X 5Z5  
Phone (250) 862-2377 Fax (250) 862-4943  
Web Address: www.heritagechristian.ca Email: office@heritagechristian.ca

*A ministry of the Kelowna Christian Center Society*

## 2017-2018 KINDERGARTEN APPLICATION FOR ADMISSION

### 1. Personal Data

Student's name \_\_\_\_\_ M  F   
*LAST FIRST MIDDLE*

Street Address \_\_\_\_\_ City \_\_\_\_\_ P/C \_\_\_\_\_

Child's Birthdate \_\_\_\_\_ Phone Number for Family Directory:

Email \_\_\_\_\_

Mailing Address (if different) \_\_\_\_\_

Requested Date of Admission \_\_\_\_\_

### 2. Parents or Guardians

Mother \_\_\_\_\_ Cell Phone \_\_\_\_\_

Occupation \_\_\_\_\_ Work Phone \_\_\_\_\_

Father \_\_\_\_\_ Cell Phone \_\_\_\_\_

Occupation \_\_\_\_\_ Work Phone \_\_\_\_\_

Please communicate below any issues relating to legal guardianship or custody of your child

\_\_\_\_\_  
\_\_\_\_\_

**\*NOTE: Please present your Driver's License, the student's Birth Certificate and Care Card to the office when submitting this application form (or a legible photocopy of these documents)**

Class Preference\*:  Full Time OR  P/T Mon/Wed/Thurs OR  P/T Tues/Wed/Fri

*\*If the school needs to limit its enrolment in kindergarten classes, it will follow this priority rating:  
1. Children of HCS school families, 2. Children of pre-school families, 3. Date of Application*

#### Office Use Only

Date Received: \_\_\_\_\_ Date Accepted: \_\_\_\_\_

Attended HCS Preschool:  Yes  No \$100 Enrolment Fee Receipt # \_\_\_\_\_

#### Received copies of:

- Birth Certificate
- Home Contact Card
- Parent Participation Form
- Perm./Release of Liability
- Pad Form
- Care Card Number
- Guardian Driver's License
- Legal Residency Form
- Tuition Form
- Void Cheque

#### Completed/Sent Out:

- MyEd
- Library
- Educational Support
- Finance
- Students Achieve
- Supply List
- Welcome Letter
- Interview
- New Year School Calendar

**3. Canadian Citizenship**

Canadian Citizen       Yes       No

Landed Immigrant       Yes       No

Attach a copy of the child's *birth certificate*.

Legally admitted to Canada       Yes       No

If not a Canadian citizen, attach a copy of the *appropriate documents*.  
Foreign students must attach a copy of the *Student Visa*.

Does your family/child reside in B.C.?       Yes       No

If "No", when do you expect to move to Kelowna? \_\_\_\_\_

**4. School Data**

How did you learn about HCS? \_\_\_\_\_

\_\_\_\_\_

What are your reasons for enrolling your child in HCS? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**5. Academic Data**

*Learning Disability*

Has your child ever been assessed for and/or diagnosed with a learning disability?       Yes       No

Include disabilities such as ADD, ADHD, Emotional Distress, or any other learning disability.  
(If "Yes," please explain and attach the most recent copy of the assessment.)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*Social*

Will it be important for our school to take special steps to assist with the integration of your child into the school community?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**6. Personal**

Name of the church your family regularly attends \_\_\_\_\_

We believe that children can place their trust in Christ as their personal Savior at any age and we teach this at HCS. It is important for us to know if your child has done so. When parents and children both support the elements of faith and practice as we believe and teach within the HCS community, the educational experience is much more satisfying. Please comment on your child's spiritual condition and response to spiritual teaching.

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The attached *Pastor's Reference Form* must be completed and returned with this completed application form.

## 7. Other

What are your child's interests and hobbies?

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If there is any other information you can provide that is pertinent and/or related to your child's registration please include it below.

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## 8. Conditions of Registration (please check each condition):

- A.  I/We have read the Student/Parent Handbook (*Admission Policy, Elem. Pg 7 & Sec. Pgs 14-16*) and understand the commitment we are making.
- B.  I/We agree to abide by the school rules and guide our child to uphold the Code of Conduct and discipline of the school as outlined therein.
- C.  I/We agree to support the elements of faith & practice taught at the school as outlined in the handbook.
- D.  I/We am/are willing to assist as time allows in volunteer areas of the school (see Parent Participation Program form).
- E.  I/We agree to attend the parent orientation meeting which is held in September.
- F.  I/We certify that all information on this application is complete and correct.
- G.  I/We authorize Heritage Christian School to verify any of the information submitted herewith.
- H.  I/we agree that contact information may be included on secure, web-based documents.
- I.  I/We agree that images taken of our child(ren) may be used for promotional purposes.
- J.  I/We understand that HCS has a Privacy Policy based on the Personal Information Protection & Electronic Documents Act (PIPEDA), June 2015. I authorize the use of my personal information as listed in the HCS Personal Information Privacy Policy.
- K.  I/We have enclosed a copy of the following documents:

- \* Student's Birth Certificate
- \* Home Contact Card (enclosed in package)
- \* Appropriate documents in regards to citizenship status
- \* Parent's current Driver's License
- \* Student's Care Card
- \* Pastor's Reference (enclosed)
- \* Parent Participation Form

## 9. Signatures

Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

## 10. Protection of Personal Information

In accordance with the Personal Information Protection & Electronic Documents Act (PIPEDA), June 2015 we are diligent to protect the information that you provide to us. For educational, provincial funding and school promotional reasons we may appropriately disclose selected information to the following:

- Ministry of Education
- Community Health Clinic
- Sports Organizations
- Other HCS Families via our school directory
- Media for Sporting or Promotional Events

There may be times that we choose to use images of our students for promotional purposes. No private information will accompany these images unless you are notified.

**\*If you wish to opt out of any of these uses, please notify the school office in writing. For further information, please refer to our school handbook.**

## 11. Enrolment Fee and Tuition

### *Registration Fee*

A fee of \$100.00 must accompany the application form for first time applicants. This fee for application processing costs is **non-refundable**.

### *Tuition*

The first month tuition amount is non-refundable after July 1, 2017 and will be processed on your first payment date as indicated on the enclosed Tuition Calculation form in order to guarantee a spot for your child. This ensures that when the class is capped, other students who apply will be placed on a waiting list and not replace students who have already been accepted. Tuition rates/payment options are on the enclosed form. This form is to be completed and handed in with this application.

### *Tuition Assistance*

An assistance form is available online at <https://goo.gl/zMfOm0> if required. Regular tuition will be charged until the form is submitted and approved.

## 12. Parent Drivers

If you will be driving HCS students (other than your own children) to/from any field trips or school events at any time during the coming school year, we require that you submit to the office a copy of your driver's license and your insurance papers showing a minimum of 2 million liability.

- I will be driving and have attached the required documentation
- I will not be driving
- I am uncertain of whether I will be driving

I acknowledge items in sections 10 through 12 above.

Signature \_\_\_\_\_ Date \_\_\_\_\_